



Republic of the Philippines  
Department of Environment and Natural Resources  
**MINES AND GEOSCIENCES BUREAU**

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## MEMORANDUM

**FOR** : **All Regional Directors**  
Mines and Geosciences Bureau

**FROM** : **The Acting Director**  
This Office

**SUBJECT** : **Guidelines on the Realignment of Social Development and Management Program Unutilized Funds to Support Affected Impact and Non-Impact Communities due to COVID-19**

**DATE** : April 1, 2020

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In line with the Mines and Geosciences Bureau (MGB) Memorandum dated March 27, 2020 to all MGB Regional Directors authorizing the re-alignment of unutilized funds of Social Development and Management Program (SDMP), this Office is issuing the following guidelines:

1. The SDMP includes programs for Development of Host and Neighboring Communities; Information, Education and Communication; and Development of Mining Technology and Geosciences;
2. The unutilized SDMP fund pertains to the 2019 total unspent budget which was carried over to 2020 Annual SDMP (ASDMP) budget. This should be utilized first prior to utilization of 2020 fund;
3. The 2020 ASDMP budget can be re-aligned subject to the approval of MGB Regional Director concerned;
4. The re-aligned fund should be utilized on a staggered basis i.e. 12-17% every week;
5. All necessary documents for the accounting of the utilization of re-aligned SDMP fund, such as official receipts and proof of purchase of food and medical supplies and the like, shall be included in the quarterly accomplishment report to be submitted by the mining contractors/permit holders subject to monitoring of the MGB Regional Office (RO) concerned; and
6. The Community Development Program can also be re-aligned following the above-mentioned guidelines, if applicable.

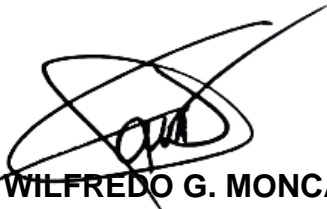
For transparency, and efficient and timely response to the needs of the communities, all MGB ROs are given authority and responsibility to approve re-alignments of SDMP fund to programs/projects/activities (PPAs) deemed necessary to combat COVID-19. The following should be considered:

1. All PPAs to be implemented should be in accordance with the government's program to augment the needs of affected communities;

**“MINING SHALL BE PRO-PEOPLE AND PRO-ENVIRONMENT  
IN SUSTAINING WEALTH CREATION AND IMPROVED QUALITY OF LIFE.”**

2. All PPAs should be coordinated with the Local Government Units concerned and other agencies involved in providing support to affected communities; and
3. A weekly accomplishment report should be submitted to the Mine Safety, Environment and Social Development Division copy furnished Planning, Policy and International Affairs Division of this Office starting April 8, 2020 and every Wednesday thereafter following the standard report form from the Office of the President (Table B and Annex B) for collation and submission to the Department of Environment and Natural Resources.

For compliance.

A handwritten signature in black ink, appearing to read 'W. Moncano', is written over a horizontal line.

**ATTY. WILFREDO G. MONCANO**