



PUBLIC ADVISORY

NEW CLIENT RECEIVING PROTOCOL OF THE GEOLOGICAL LABORATORY SERVICES SECTION (GLSS)



**Geological Laboratory Services Section
Mines and Geosciences Bureau**





Online Appointment System

The Geological Laboratory Services Section (GLSS) of the Mines and Geosciences Bureau is now introducing an **Online Appointment System protocol** for its clients.

Under this new protocol, clients requesting for laboratory services are required to fill out an online appointment form accessible through the link below:

<https://arcg.is/1KD1P5>



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Mines and Geosciences Bureau





Online Appointment System

These requests for appointment will be served through an **online queuing system** and will first undergo a virtual consultation before proceeding to the MGB. The consultation will be conducted via video or phone call with a qualified GLSS personnel to give recommendations on the appropriate laboratory analysis for the samples. After a successful consultation, the request will be honored and an Entry Access to the MGB premises will be provided to the client. They may now submit their samples and pay the due laboratory fees.

Note: Only clients requesting for Certification of Transport are allowed to stay and wait for the results of analysis.



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Online Appointment System



1

Fill out
online
appointment
form



2

Go through
virtual
consultation
and obtain
Access Pass



3

Proceed to
MGB Central
Office



4

Submit
samples and
pay fees



5

Wait for
results
(depends on
type of
analysis)



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General Reminders

- (1) Walk-in clients are highly discouraged.
- (2) Pre-approved clients must present their Entry Access to the guard on duty upon entry.
- (3) Only one client is allowed per transaction.



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Submission of Samples

Samples should be packed in a durable box and labeled with the ff. details:

1. Name of Client
2. Date of submission to GLSS
3. Laboratory analysis requested

Note: For multiple samples, each one should be labeled with a sample name and analysis requested to avoid misplacement and/or loss.



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Available Services

- Certification of Transport for Rocks, Minerals, and Ore (less than 2 metric tonnes)
- Megascopic Analysis
- Sample Preparation
- Petrographic Analysis
- Paleontologic Analysis
- X-Ray Diffraction Analysis
- Sedimentological Analysis
- Chemical Analysis



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Safety Protocols

Health safety protocols shall be followed when inside the MGB premises.



No Face Mask, No Entry



Thermal scanning upon entry



Handwashing before and after transaction



Observe social distancing.



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Contact Us

For inquiries, clients may call the MGB Central Office - GLSS Hotline

8667-6700 loc 164

Or may send an e-mail to

glss.lgsd.mgbco@gmail.com

NOTE: Responses to inquiries are available every Monday to Friday from 8:00 AM to 5:00 PM only.



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