



**INTER-AGENCY TASK FORCE ON THE HARMONIZATION OF
NATIONAL GOVERNMENT PERFORMANCE MONITORING, INFORMATION AND REPORTING SYSTEMS**
(Administrative Order No. 25 S. 2011)

March 22, 2022

ATTY. WILFREDO G. MONCANO

Director

Mines and Geosciences Bureau

North Avenue, Diliman, Quezon City

ATTENTION: Ms. Edna R. Lorilla
Chief, Administrative Division
PBB Focal Person

Dear Director Moncano:

We are pleased to inform you that the **Mines and Geosciences Bureau (MGB)** is **ELIGIBLE** for the grant of Performance-Based Bonus (PBB) for the Fiscal Year 2020. However, considering that the MGB failed to meet the **PhilGEPS posting** requirement and two out of five (2/5) Procurement-GASS requirements, the following should be **isolated** and **excluded** from the FY 2020 PBB ranking:

- The unit/s or person/s from the MGB-CARAGA responsible for the non-compliance with the **PhilGEPS Posting requirement**;
- The unit/s or person/s from the MGB- CO, ROs 2, and 13 responsible for the non-compliance with the submission of **FY 2020 APP non-CSE** requirement; and
- The unit/s or person/s from the MGB- CAR, ROs 1, 4A, 7, 8, 9, 11, and 13 responsible for the non-compliance with the **Undertaking of Early Procurement for at least 50% of goods and services**.

The summary of the final IATF assessment result is attached.

More than the incentive, we hope that the PBB has significantly contributed to your agency's organizational and employee performance, leading to concrete and visible improvements in the delivery of goods and services to the public. To complete the PBB process, may we remind the publication of the **FY 2020 Agency Scorecard** in the MGB website or official publication. Please coordinate with the AO25 Technical Secretariat for the finalization of the said report cards.



**INTER-AGENCY TASK FORCE ON THE HARMONIZATION OF
NATIONAL GOVERNMENT PERFORMANCE MONITORING, INFORMATION AND REPORTING SYSTEMS**
(Administrative Order No. 25 S. 2011)

Furthermore, please be informed that the criteria and conditions for the grant of the FY 2021 PBB have been improved to strengthen the effectiveness of the incentives system in helping agencies achieve the mission-critical objectives and expected outcomes of the government. These improvements aim to measure and evaluate agency performance with emphasis on the public's satisfaction on the realization of the agencies' performance targets, quality of service delivery, efficiency in the use of resources, and strengthened agency stewardship.

Again, we commend the MGB management and staff and wish you all safety.

Thank you very much for your usual support.

Sincerely yours,

KIM ROBERT C. DE LEON

Undersecretary, DBM

Chairperson, AO25 IATF and AO25 Technical Working Group



**INTER-AGENCY TASK FORCE ON THE HARMONIZATION OF
NATIONAL GOVERNMENT PERFORMANCE MONITORING, INFORMATION AND REPORTING SYSTEMS**
(Administrative Order No. 25 S. 2011)

Mines and Geosciences Bureau (MGB)	
Eligibility Requirements	Final Assessment
2020 Good Governance Conditions	
1. Transparency Seal	<ul style="list-style-type: none"> • Compliant
2. PhilGEPS Posting	<ul style="list-style-type: none"> • Non-compliant per PhilGEPS report dated 2/5/2021 <ul style="list-style-type: none"> ○ The MGB-CARAGA failed to update/post the requirements in PhilGEPS on or before the deadline set.
3. Citizen's or Service Charter	<ul style="list-style-type: none"> • Compliant
2020 Physical Target	
4. Streamlining and Process Improvement of Agency Services	<p>Met the streamlining and process improvement requirement for FY 2020 PBB.</p> <ul style="list-style-type: none"> • The MGB reported streamlining efforts for only eleven (11) services of the MGB Central Office out of the fourteen (14) critical services of the MGB Central Office declared in its Citizen's Charter. The MGB did not provide accomplishment reports for the twenty-three (23) services of the MGB Regional Offices declared in its Citizen's Charter. The AO25 Composite Team reviewed the streamlining efforts reported for the following services: <ol style="list-style-type: none"> 1. Conduct of Sample Preparation 2. Conduct of Megascopic Analysis 3. Conduct of Petrographic/Mineragraphic Analysis 4. Conduct of Petrochemical Analysis 5. Conduct of Paleontological Analysis 6. Conduct of X-Ray Diffraction/Fluorescence Analysis 7. Conduct of Chemical Analysis 8. Conduct of Fire Assay 9. Conduct of Metallurgical Tests 10. Exploration Permit Application 11. Processing and Approval of Environmental Protection and Enhancement Programs (EPEP) and Final Mine Rehabilitation and/or



**INTER-AGENCY TASK FORCE ON THE HARMONIZATION OF
NATIONAL GOVERNMENT PERFORMANCE MONITORING, INFORMATION AND REPORTING SYSTEMS**
(Administrative Order No. 25 S. 2011)

Mines and Geosciences Bureau (MGB)	
Eligibility Requirements	Final Assessment
	<p align="center">Decommissioning Plan (FMR/DP)</p> <ul style="list-style-type: none"> • The MGB is encouraged to periodically update its Citizen’s Charter to reflect necessary revisions and changes. This will help maintain and improve its services and enable the agency to perform its mandates effectively. • The MGB maintained the number of steps and signatures for most of its services. The MGB explained that the processes are already at the minimum. • The MGB reduced the required documents for most of its services. • The MGB increased the turnaround time for most of its services, explaining that these were the average turnaround time. The number of signatures for most MGB services ranges from three (3) to four (4) signatures which are higher than the target of the AO25 IATF specified in the AO25 MC-2020-01. • The MGB explained that the fees charged by the agency are based on the Department Administrative Order 2005-08 (Mines and Geosciences Bureau-Fees and Charges). The MGB is encouraged to review its fees for possible reduction. • The MGB is advised to report the agency’s efforts to reduce other transaction costs incurred by clients. • The MGB conducted a Citizen/Client Satisfaction Survey (CCSS) for three (3) MGB delivery units with varying satisfaction ratings.



**INTER-AGENCY TASK FORCE ON THE HARMONIZATION OF
NATIONAL GOVERNMENT PERFORMANCE MONITORING, INFORMATION AND REPORTING SYSTEMS**
(Administrative Order No. 25 S. 2011)

Mines and Geosciences Bureau (MGB)		
Eligibility Requirements	Final Assessment	
	Delivery Unit	CCS Rating
	Metallurgical Technology Division	100% Satisfaction
	Geological Laboratory Services Section	85.75% Excellent rating
	Mining Tenement Management Division	80.52% Very Satisfied
	<ul style="list-style-type: none"> • For FY 2021, the MGB is encouraged to observe the procedures in conducting the Citizen/Client Satisfaction Survey (CCSS) according to the Annex 4 of MC 2021-1. • The MGB implemented the following digitization initiatives in FY 2020: <ul style="list-style-type: none"> ○ Clients of the MGB Central and Regional Offices can submit a request and requirements through email; and ○ Alternative payment schemes are accepted according to MGB Memorandum Order No. 2020-007 or the Interim Guidelines on the Online Filing of Application/Request for Services rendered by MGB-Central Office and the Acceptance of Payments thereof through alternative payment scheme. • The MGB is encouraged to continue its digitization initiatives by developing online systems and transforming its critical services from manual to contactless transactions for faster and more efficient public service delivery. 	



**INTER-AGENCY TASK FORCE ON THE HARMONIZATION OF
NATIONAL GOVERNMENT PERFORMANCE MONITORING, INFORMATION AND REPORTING SYSTEMS**
(Administrative Order No. 25 S. 2011)

Mines and Geosciences Bureau (MGB)	
Eligibility Requirements	Final Assessment
	<ul style="list-style-type: none"> The agency is also advised to refer to ARTA MC No. 2020-06 Series of 2020 for more information on digitization initiatives on permits and licenses under the “new normal.”
5. Compliance of agencies under priority sectors concerned with Program NEHEMIA commitments	<ul style="list-style-type: none"> Not applicable <ul style="list-style-type: none"> The MGB is not included in Annex 9: List of Agencies under Priority Sectors or Program NEHEMIA of MC 2020-1.
2020 STO and GASS Requirements	
6. QMS Requirement	<ul style="list-style-type: none"> Compliant
7. Submission of FY 2020 APP non-CSE	<ul style="list-style-type: none"> The following offices are non-compliant per GPPB-TSO report dated 7/21/2021 <p><u>No submission:</u></p> <ol style="list-style-type: none"> MGB- CO MGB- RO 2 MGB- RO 13
8. Posting of Indicative FY 2021 APP non-CSE	<ul style="list-style-type: none"> Compliant
9. Submission of FY 2021 APP-CSE	<ul style="list-style-type: none"> Compliant
10. The Undertaking of Early Procurement for at least 50% of goods and services	<ul style="list-style-type: none"> The following offices are non-compliant per GPPB-TSO reports dated 7/21/2021 and 3/22/2022 <ol style="list-style-type: none"> MGB- CAR MGB- RO 1 MGB- RO 4A MGB- RO 7 MGB- RO 8 MGB- RO 9 MGB- RO 11 MGB- RO 13
11. Submission of FY 2019 APCPI	<ul style="list-style-type: none"> Compliant



**INTER-AGENCY TASK FORCE ON THE HARMONIZATION OF
NATIONAL GOVERNMENT PERFORMANCE MONITORING, INFORMATION AND REPORTING SYSTEMS**
(Administrative Order No. 25 S. 2011)

Mines and Geosciences Bureau (MGB)	
Eligibility Requirements	Final Assessment
12. Compliance with at least 30% of Prior Years' Audit Recommendations	<ul style="list-style-type: none"> Compliant
13. Budget Utilization Rate (BUR)	<ul style="list-style-type: none"> Met the 90% target for Obligations BUR under GASS. The actual accomplishment was 91.69% based on the DBM BMB-E report dated 9/3/2021. Did not meet the 85% target for Disbursements BUR under GASS. The actual accomplishment was 82.18%. The DBM BMB-E considered the justifications provided by the MGB for not meeting its target for the Disbursements BUR due to uncontrollable factors based on the DBM BMB-E reports dated 9/3/2021.
2020 Other Cross-Cutting Requirements	
14. Posting of Agency Review and Compliance Procedure of Statement and Financial Disclosure	<ul style="list-style-type: none"> Compliant
15. FOI Compliance	<ul style="list-style-type: none"> Compliant
16. Posting of Agency's System of Ranking Delivery Units	<ul style="list-style-type: none"> Compliant
OVERALL ASSESSMENT	<ul style="list-style-type: none"> Based on the validation results, the MGB satisfied the requirements and is eligible for the grant of FY 2020 PBB. However, considering that the MGB failed to meet the PhilGEPS posting requirement and two out of five (2/5) Procurement-GASS requirements, the following should be isolated and excluded from the FY 2020 PBB ranking: <ul style="list-style-type: none"> The unit/s or person/s from the MGB-CARAGA responsible for the non-compliance with the PhilGEPS Posting requirement;



**INTER-AGENCY TASK FORCE ON THE HARMONIZATION OF
NATIONAL GOVERNMENT PERFORMANCE MONITORING, INFORMATION AND REPORTING SYSTEMS**
(Administrative Order No. 25 S. 2011)

Mines and Geosciences Bureau (MGB)	
Eligibility Requirements	Final Assessment
	<ul style="list-style-type: none">○ The unit/s or person/s from the MGB-CO, ROs 2, and 13 responsible for the non-compliance with the submission of FY 2020 APP non-CSE requirement; and○ The unit/s or person/s from the MGB-CAR, ROs 1, 4A, 7, 8, 9, 11, and 13 responsible for the non-compliance with the Undertaking of Early Procurement for at least 50% of goods and services.