

Program Title Climate-responsive Karst Management for Sustainable Tourism in the Philippines (PhilKarst Program)
Project Title PhilKarst Project 1 – Influence of surface and subsurface processes in karst degradation and its impacts on sustainable tourism
Duration 24 months

Number of personnel	POSITION	QUALIFICATIONS	JOB DESCRIPTION
1	Science Research Specialist II (SG 16)	-Licensed BS Geology graduate -Has background in basic petrography, geomorphology and field techniques -At least one (1) year of relevant experience in technical, finance and administrative related matters -Good analytical and communication skills	To supervise fieldworks, laboratory and data analyses To conduct sampling, sample preparation, laboratory analysis, prepare progress report, data analysis To review initial draft of field survey and laboratory reports
2	Science Research Specialist I (SG 13)	-Licensed BS Geology graduate -Has background in basic petrography, geomorphology and field techniques -Good analytical and communication skills	To conduct geologic field works, sampling, sample preparation, laboratory analysis, prepare progress and technical reports, data analysis To prepare field and laboratory reports
2	Project Assistant I (SG 8)	Any Bachelor's degree graduate preferably with background in administrative work and financial management -Good writing and communication skills -has background in financial and database management using Excel and/or other programs -has good skills in Adobe Photoshop and/or other image editing software	To prepare documents (travel, letters, contracts) related to the project To facilitate the procurement of equipment and consumables to prepare quarterly financial reports; to prepare draft flyers and information materials

Note: CY 2020 Prescribed Salary Rates for DOST Grants-in-Aid (GIA) Personnel

Interested and qualified applicants should signify their interest in writing. Attached the following documents to the application letter and send to the address below not later than February 15, 2021

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017)(with required Work Experience Sheet) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of Certificate of Eligibility fro CSC/PRC license (if applicable);
4. Photocopy of Transcript of Records and Training Certificates.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


JOSEPH P. RIVERA
 Chief, Human Resource Management Section
 Mines and Geosciences Bureau, North Avenue, Diliman, Quezon City
giancapulong14@gmail.com

Program Title Climate-responsive Karst Management for Sustainable Tourism in the Philippines (PhilKarst Program)
Project Title PhilKARST 2 – Integrated Characterization, Quantitative Assessment, and Statistical Modelling for Geologic Hazards in Karst Landscapes in the Philippines. Input to Management Plans for Sustainable Tourism
Duration 24 months

Number of personnel	POSITION	QUALIFICATIONS	JOB DESCRIPTION
1	Science Research Specialist II (SG 16)	-Licensed BS Geology graduate -Has strong background in geohazards and geological field techniques -Has background in regression analysis, and basic machine learning -At least one (1) year of relevant experience in technical, finance and clerical/secretariat related matters -Has basic knowledge in GIS and Remote Sensing applications -Good analytical and communication skills	To implement geologic fieldworks in relation to the project - geohazard assessments and geologic mapping To assist the project leader and staff in conceptualizing methodologies in relation to the project To process field geological data and prepare and review draft technical reports To assist and accomplish the tasks assigned by the supervisor Supervise SRS I personnel and project assistants
2	Science Research Specialist I (SG 13)	-Licensed BS Geology graduate -Has background in basic petrography, geomorphology and field techniques -Good analytical and communication skills -Has basic knowledge in GIS and Remote Sensing applications	To conduct geologic field works, sampling, sample preparation, laboratory analysis, prepare progress and technical reports, data analysis To build and maintain hazard inventories and databases, in close coordination with GIS specialists To assist in the interpretation and analyses of data
2	Science Research Specialist I (SG 13)	-GIS Specialist/ IT/Computer Science graduate or any related degree -has strong background in GIS and programs related to hazard modelling, Python programming -has one (1) year of relevant work experience in GIS and programs related to hazard modelling, Python programming	To generate maps as directed in the methodology formulated To manage information and geological databases
2	Project Assistant I (SG 8)	Any Bachelor's degree graduate preferably with background in administrative work and financial management -Good writing and communication skills -has background in financial database management using Excel and/or other programs -has good skills in Adobe Photoshop and/or other image editing software	To prepare documents (travel, letters, contracts) related to the project To facilitate the procurement of equipment and consumables To prepare quarterly financial reports To prepare draft flyers and information materials

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