



Republic of the Philippines
Department of Environment and Natural Resources
MINES AND GEOSCIENCES BUREAU

North Avenue, Diliman, Quezon City, Philippines

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CERTIFICATE OF COMPLIANCE

Pursuant to Republic Act No. 11032: An Act Promoting Ease of Doing Business and Efficient Delivery of Government Services, amending for the purpose Republic Act No. 9485, otherwise known as the Anti-Red Tape Act of 2007, and for Other Purposes

I, **WILFREDO G. MONCANO**, Filipino, of legal age, **Acting Director** of the **Mines and Geosciences Bureau**, the person responsible and accountable in ensuring compliance with Section 6 of the Ease of Doing Business and Efficient Government Service Delivery Act of 2018, hereby declare and certify the following facts:

- 1) The **Mines and Geosciences Bureau** including its *Central Office and fifteen (15) Regional Offices* has established its service standards known as the Citizen's Charter that enumerates the following:
 - a. Vision and mission of the agency;
 - b. Government services offered;
 - i. Comprehensive and uniform checklist of requirements for each type of application or request;
 - ii. Step-by-step procedure to obtain a particular service;
 - iii. Person responsible for each step;
 - iii. Maximum time needed to conclude the process;
 - iv. Document/s to be presented by the applicant or requesting party, if necessary;
 - v. Amount of fees, if necessary; and
 - c. Procedure for filing complaints.
- 2) The Citizen's Charter is posted as an information billboard through interactive information kiosks, electronic billboards, posters, tarpaulins standees, or any other readable materials that could be easily understood by the public.
- 3) The Citizen's Charter is posted at the main entrance of the office or at the most conspicuous place of all the said service offices.
- 4) The Citizen's Charter is written either in English, Filipino, and/or in the local dialect and published as an information material.
- 5) The Citizen's Charter is uploaded on the agency's website through a tab or link specifically for the Citizen's Charter, located at the most visible space or area of the website, or as a link under the Transparency Seal.
- 6) There is an established Client Satisfaction Measurement per service in the respective offices.

This certification is being issued to attest to the accuracy of all the foregoing based on available records and information that can be verified.

IN WITNESS WHEREOF, I have hereunto set my hand this 5th of August 2020 in Quezon City, Philippines.

WILFREDO G. MONCANO

Acting Director

Mines and Geosciences Bureau

30 MAR 2021 QUEZON CITY

SUBSCRIBED AND SWORN to before me this _____ of _____ in _____, Philippines, with affiant exhibiting to me his/her _____ issued on _____ at _____

NOTARY PUBLIC ADMINISTERING OFFICER

ATTY. ROGELIO J. BOLIVAR

NOTARY PUBLIC IN QUEZON CITY

AM Adm. Not. Com. No. NP-124 1-12-19 until 12-31-2020

Commission Extended until June 30, 2021

as per SO ENB AND O.R. No. 3795 12/1/2020

IBP O.R. No. 132134 MD 2021 & IBP O.R. No. 133076 MD 2022

PTR O.R. No. 0695112 D 1/4/21 / P.O. No. 2032 / TIN# 129-871-009

MCLE No. VI-0029583 valid from 12/18/19 valid until 04/14/22 Quezon City

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