

Republic of the Philippines  
**MINES AND GEOSCIENCES BUREAU**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MINES AND GEOSCIENCES BUREAU in the CSC website:

Electronic copy to be submitted to the CSC FO must be in MS Excel format

CIVIL SERVICE COMMISSION  
National Capital Region  
CSC-Region

RECEIVED

By: JOSEPH R. RIVERA DATE: 27 APR 2023 TIME: 9:22am

JOSEPH R. RIVERA  
HRMO

Date: April 27, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Engineer IV	MGBB-ENG4-36-1998	22	71,511.00	Bachelor's Degree in Engineering Relevant to the Job	16 hours of relevant training	3 years of relevant experience	RA 1080		Mines and Geosciences Bureau Central Office - Mining Technology Division
2	Engineer IV	MGBB-ENG4-43-1998	22	71,511.00	Bachelor's Degree in Engineering Relevant to the Job	16 hours of relevant training	3 years of relevant experience	RA 1080		Mines and Geosciences Bureau Central Office - Mining Technology Division
3	Statistician IV	MGBB-STAT4-1-1998	22	71,511.00	Bachelor's Degree Relevant to the Job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional); 2nd Level Eligibility		Mines and Geosciences Bureau Central Office - Mineral Economics, Information and Publication Division
4	Planning Officer II	MGBB-PLO2-9-1998	15	36,619.00	Bachelor's Degree Relevant to the Job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional); 2nd Level Eligibility		Mines and Geosciences Bureau Central Office - Policy, Planning and International Affairs Division
5	Planning Officer II	MGBB-PLO2-10-1998	15	36,619.00	Bachelor's Degree Relevant to the Job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional); 2nd Level Eligibility		Mines and Geosciences Bureau Central Office - Policy, Planning and International Affairs Division

This Office highly encourages interested and qualified applicants including persons with disability (PWD), members of Indigenous communities, regardless of sexual orientation, gender identity expression (SOGIE). Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **May 8, 2023**:

1. Fully accomplished updated and under-oath Personal Data Sheet (CS Form No. 212, Revised 2017) with recent passport-sized picture and required Work Experience Sheet which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license;
4. Photocopy of Transcript of Records and Diploma;
5. Application Letter (specifying the position title and item number applied for);
6. Copies of Certificates of Training program completed; and
7. Certificates of Employment from all previous employers/Certified copy of Service Record.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**JOSEPH P. RIVERA**  
Chief, Human Resource Management Section  
Mines and Geosciences Bureau, North Avenue, Diliman, Quezon City  
[mgbco.recruitmentselection@gmail.com](mailto:mgbco.recruitmentselection@gmail.com)

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National Commission

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					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Chief Geologist	MGBB-CG-5-1998	24	90,078.00	Bachelor of Science in Geology or Bachelor of Science/Arts major in Geology	40 hours of supervisory/management learning and development intervention	4 years of supervisory/management experience	RA 1080	INTERMEDIATE - <u>Building Collaborative and Inclusive Working Relationships:</u> Builds partnerships and networks to deliver or enhance work outcomes; - <u>Managing Performance and Coaching for Results:</u> Creates tools and/or applies new methods in correcting and improving below standard or non-complaint performance of individuals or groups, using knowledge and skills in coaching to enable them to self-initiate solutions for their growth and development; - <u>Leading Change</u> Implements plans or activities related to a change initiative affecting one's functional area or expertise and motivates division members' commitment to accept the change; - <u>Thinking Strategically and Creatively:</u> Creates or defines goals and initiatives based on how one can support, extend or align to the goals of one's department or functional area; and - <u>Creating and Nurturing a High Performing Organization:</u> Builds a shared sense of destiny among individuals with seemingly disparate views, concerns and aspirations; creates team cohesion and improves individual and team performance.	Mines and Geosciences Bureau Central Office - Marine Geological Survey Division
2	Chief Administrative Officer	MGBB-CADOF-10-2004	24	90,078.00	Master's degree or Certificate in Leadership and Management from the CSC	40 hours of supervisory/management learning and development intervention	4 years of supervisory/management experience	Career Service Professional 2nd Level Eligibility	INTERMEDIATE - <u>Building Collaborative and Inclusive Working Relationships:</u> Builds partnerships and networks to deliver or enhance work outcomes; - <u>Managing Performance and Coaching for Results:</u> Creates tools and/or applies new methods in correcting and improving below standard or non-complaint performance of individuals or groups, using knowledge and skills in coaching to enable them to self-initiate solutions for their growth and development; - <u>Leading Change</u> Implements plans or activities related to a change initiative affecting one's functional area or expertise and motivates division members' commitment to accept the change; - <u>Thinking Strategically and Creatively:</u> Creates or defines goals and initiatives based on how one can support, extend or align to the goals of one's department or functional area; and - <u>Creating and Nurturing a High Performing Organization:</u> Builds a shared sense of destiny among individuals with seemingly disparate views, concerns and aspirations; creates team cohesion and improves individual and team performance.	Mines and Geosciences Bureau Central Office - Financial and Management Division

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CSFO-DENR

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					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Engineer V	MGBB-ENG5-1-1998	24	90,078.00	Bachelor's Degree in Engineering Relevant to the Job	40 hours of supervisory/ management learning and development intervention	4 years of supervisory/ management experience	RA 1080	<p>INTERMEDIATE</p> <p><u>- Building Collaborative and Inclusive Working Relationships:</u> Builds partnerships and networks to deliver or enhance work outcomes;</p> <p><u>- Managing Performance and Coaching for Results:</u> Creates tools and/or applies new methods in correcting and improving below standard or non-complaint performance of individuals or groups, using knowledge and skills in coaching to enable them to self-initiate solutions for their growth and development;</p> <p><u>- Leading Change</u> Implements plans or activities related to a change initiative affecting one's functional area or expertise and motivates division members' commitment to accept the change;</p> <p><u>- Thinking Strategically and Creatively:</u> Creates or defines goals and initiatives based on how one can support, extend or align to the goals of one's department or functional area; and</p> <p><u>- Creating and Nurturing a High Performing Organization:</u> Builds a shared sense of destiny among individuals with seemingly disparate views, concerns and aspirations;</p>	Mines and Geosciences Bureau Central Office - Mining Technology Division
2	Engineer V	MGBB-ENG5-37-2014	24	90,078.00	Bachelor's Degree in Engineering Relevant to the Job	40 hours of supervisory/ management learning and development intervention	4 years of supervisory/ management experience	RA 1080	<p>INTERMEDIATE</p> <p><u>- Building Collaborative and Inclusive Working Relationships:</u> Builds partnerships and networks to deliver or enhance work outcomes;</p> <p><u>- Managing Performance and Coaching for Results:</u> Creates tools and/or applies new methods in correcting and improving below standard or non-complaint performance of individuals or groups, using knowledge and skills in coaching to enable them to self-initiate solutions for their growth and development;</p> <p><u>- Leading Change</u> Implements plans or activities related to a change initiative affecting one's functional area or expertise and motivates division members' commitment to accept the change;</p> <p><u>- Thinking Strategically and Creatively:</u> Creates or defines goals and initiatives based on how one can support, extend or align to the goals of one's department or functional area; and</p> <p><u>- Creating and Nurturing a High Performing Organization:</u> Builds a shared sense of destiny among individuals with seemingly disparate views, concerns and aspirations;</p>	Mines and Geosciences Bureau Central Office - Metallurgical Technology Division

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1	Supervising Science Research Specialist	MGBB-SVSRS-1-1998	22	71,511.00	Bachelor's Degree Relevant to the Job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional); 2nd Level Eligibility		Mines and Geosciences Bureau Central Office - Mine Safety, Environmental and Social Development Division
2	Supervising Science Research Specialist	MGBB-SVSRS-4-1998	22	71,511.00	Bachelor's Degree Relevant to the Job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional); 2nd Level Eligibility		Mines and Geosciences Bureau Central Office - Mine Safety, Environmental and Social Development Division
3	Senior Science Research Specialist	MGBB-SRSRS-44-2014	19	51,357.00	Bachelor's Degree Relevant to the Job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional); 2nd Level Eligibility		Mines and Geosciences Bureau Central Office - Mine Safety, Environmental and Social Development Division
4	Senior Science Research Specialist	MGBB-SRSRS-83-1998	19	51,357.00	Bachelor's Degree Relevant to the Job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional); 2nd Level Eligibility		Mines and Geosciences Bureau Central Office - Mine Safety, Environmental and Social Development Division
5	Community Development Officer III	MGBB-CDVO3-2-1998	18	46,725.00	Bachelor's Degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional); 2nd Level Eligibility		Mines and Geosciences Bureau Central Office - Mine Safety, Environmental and Social Development Division

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1	Engineer III	MGBB-ENG3-107-1998	19	51,357.00	Bachelor's Degree in Engineering Relevant to the Job	8 hours of relevant training	2 years of relevant experience	RA 1080		Mines and Geosciences Bureau Central Office - Mining Tenements Management Division
2	Senior Science Research Specialist	MGBB-SRSRS-12-2014	19	51,357.00	Bachelor's Degree Relevant to the Job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional); 2nd Level Eligibility		Mines and Geosciences Bureau Central Office - Mining Tenements Management Division
3	Engineer II	MGBB-ENG2-63-1998	16	39,672.00	Bachelor's Degree in Engineering Relevant to the Job	4 hours of relevant training	1 year of relevant experience	RA 1080		Mines and Geosciences Bureau Central Office - Mining Tenements Management Division
4	Engineer II	MGBB-ENG2-1-1998	16	39,672.00	Bachelor's Degree in Engineering Relevant to the Job	4 hours of relevant training	1 year of relevant experience	RA 1080		Mines and Geosciences Bureau Central Office - Mining Technology Division
5	Engineer II	MGBB-ENG2-2-1998	16	39,672.00	Bachelor's Degree in Engineering Relevant to the Job	4 hours of relevant training	1 year of relevant experience	RA 1080		Mines and Geosciences Bureau Central Office - Mining Technology Division
6	Engineer II	MGBB-ENG2-66-1998	16	39,672.00	Bachelor's Degree in Engineering Relevant to the Job	4 hours of relevant training	1 year of relevant experience	RA 1080		Mines and Geosciences Bureau Central Office - Mining Technology Division

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