

Republic of the Philippines  
**MINES AND GEOSCIENCES BUREAU**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MINES AND GEOSCIENCES BUREAU in the CSC website:

**JOSEPH P. RIVERA**  
HRMO

Date: January 20, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Attorney III	MGBB-ATY3-12-1998	21	60,901.00	Bachelor of Laws	4 hours of relevant training	1 year of relevant experience	RA 1080		Mines and Geosciences Bureau Central Office
2	Science Research Specialist II	MGBB-SRAS2-10-1998	16	36,628.00	Bachelor's Degree Relevant to the Job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional); 2nd Level Eligibility		Mines and Geosciences Bureau Central Office
3	Science Research Specialist II	MGBB-SRAS2-7-1998	16	36,628.00	Bachelor's Degree Relevant to the Job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional); 2nd Level Eligibility		Mines and Geosciences Bureau Central Office
4	Computer Programmer II	MGBB-COMPRO2-1-1998	15	33,575.00	Bachelor's Degree Relevant to the Job	4 hours of relevant training	1 year of relevant experience	Career Service Professional; 2nd Level Eligibility or Electronic Data Processing Specialist Eligibility (CSC MC No. 13, s. 2018)		Mines and Geosciences Bureau Central Office
5	Librarian II	MGBB-LIB2-1-1998	15	33,575.00	Bachelor's Degree in Library Science or Information Science or Bachelor of Science in Education/Arts major in Library Science	4 hours of relevant training	1 year of relevant experience	RA 1080		Mines and Geosciences Bureau Central Office

This Office highly encourages interested and qualified applicants including persons with disability (PWD), members of Indigenous communities, regardless of sexual orientation, gender identity expression (SOGIE). Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **February 1, 2022**:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records and Diploma;
5. Application Letter (specifying the position title and item number applied for);
6. Work Experience Sheet (Attachment to CS Form No. 212);
7. Copies of Certificates of Training program completed; and
8. Certificates of Employment from all previous employers/Certified copy of Service Record.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**JOSEPH P. RIVERA**  
Chief, Human Resource Management Section  
Mines and Geosciences Bureau, North Avenue, Diliman, Quezon City  
[mgbco.hrmps@gmail.com](mailto:mgbco.hrmps@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

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1	Accountant I	MGBB-A1-1-1998	12	26,052.00	Bachelor's Degree in Accountancy/Commerce/ Business Administration Major in Accounting	None Required	None Required	RA 1080 (CPA)		Mines and Geosciences Bureau Central Office
2	Development Management Officer II	MGBB-DMO2-32-2014	15	33,575.00	Bachelor's Degree Relevant to the Job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional); 2nd Level Eligibility		Mines and Geosciences Bureau Central Office
3	Senior Environmental Management Specialist	MGBB-SRENM-11-1998	18	43,681.00	Bachelor's Degree Relevant to the Job	8 hours of Relevant Training	2 years of Relevant Experience	Career Service (Professional); 2nd Level Eligibility		Mines and Geosciences Bureau Central Office
4	Senior Environmental Management Specialist	MGBB-SRENM-9-2014	18	43,681.00	Bachelor's Degree Relevant to the Job	8 hours of Relevant Training	2 years of Relevant Experience	Career Service (Professional); 2nd Level Eligibility		Mines and Geosciences Bureau Central Office

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